

# Juvenile Detention Commission for Northern Virginia

## Meeting Minutes

Tuesday, August 20, 2024

**Call to Order:** Mr. Conklin called the meeting to order at 4:46 p.m.

### ATTENDEES

**Members present:** Mr. Earl Conklin (Arlington – Chairperson) Mrs. Marguarite Gooden (Arlington) Mrs. Sonnja Brown (Alexandria) Mr. Yon Lambert (Alexandria) Mr. John Lawrence (Falls Church)

**Staff present:** Ms. Johnitha McNair, Mr. Ian Rachal, Mr. Jahi Banks, Ms. Emily Anne Reiney, Ms. Brianna Cain, Ms. Anita Robinson, Mr. Leroy White, Ms. Melissa Alarcon

**Other Attendees:** Mr. Neil Title (Attorney), Mr. Charles Smith, and Mr. Amir Farshchian of 3-iT Accounting & Financial Services Corporation, Ms. Zakiya Worthey of KLamb, Mr. Mike Mackey (CSU-Alexandria), Mr. Christopher Campagna, Mr. Chriss Smith, and Mrs. Andrea Smith of Trident Athletics, Chief Raul Pedroso of Alexandria Police Department, AB (member of the public), JL of Verkada

**APPROVAL OF MINUTES:** The minutes were approved unanimously.

**PUBLIC COMMENT:** There was no public comment.

### COMMENTS OF THE CHAIR AND COMMISSIONERS:

#### COMMISSION BUSINESS:

**MOA Re-Entry:** Ms. McNair stated that DJJ inquired about interest in offering Re-Entry services which could be an extension of current programmatic offerings: CAP and IBP. The proposal for the Re-Entry MOA is being completed.

**Interjurisdictional Agreement:** Mr. Title provided an update on the progress of the agreement. Mr. Title stated that there was discussion needed regarding the capital reserves. Mr. Title believes those figures (related to capital reserves) should be decided on and entered by the Commission. The other paragraph located on page thirteen referenced what happens if the Commission dissolves. Mr. Title noted he added a paragraph about disposing of real estate holdings in a reasonable manner. Mr. Title pointed out that comments on the document appeared to be more of a dialogue, so when there were suggestions, he could act upon, Mr. Title entered them in to the document. A discussion followed.

**Control Center Upgrade:** Ms. McNair stated that the last proposal received was for over \$800 thousand dollars and other alternatives were being considered for the best approach. Ms. McNair recommended a commitment as to how to move forward with the upgrade be made in the next three to six months. Mr. Title noted he reviewed the contract and that much of the language being used required technical assistance for him to understand what is being offered. Mr. Rachal offered to answer any questions. Mr. Lawrence inquired if this could be sent to RFP because this

may clarify some of the technical questions being raised. Mr. Title asked if an RFP was issued. Mr. Rachal stated it was not issued but four bids were solicited. Mr. JL provided context about the proposal submitted and explained why there were two parties involved in the proposal submitted by his company. Mr. Lambert asked that the procurement process be explained. Mr. Rachal explained that proposals were requested by various companies and four proposals were received. A discussion followed.

## **REPORTS**

**Financial Report:** Mr. Smith presented the financial report for the months leading up to June. Total assets were \$10.1 million, up from \$9.9 million in May. Payments were received from the State Block grant, as well as CAP and CPP. Current assets remain unchanged. By the end of June, there was \$7.9 million of equity. Mr. Smith noted new revenue received was around \$689k, making total revenue received \$5.9 million. The comparison of budget to actual for the fiscal year shows that the revenues are about 129.3% of the projected revenues for the year. The auditors have received all requested documentation, and a draft report has been provided for review. A brief discussion followed. Mr. Lambert moved that the Executive Director provide a recommendation on what should be done with the surplus of funds. Ms. Gooden seconded the motion. Mr. Smith continued on to the Shelter Care report, the total assets in June 30 were \$1.5 million, down from \$1.7 million. Current assets were \$952.5 thousand, down from \$1.1 million because there was no new revenue in June. Equity of \$928.8 thousand in June. Mr. Smith reported expenses were \$190.9 thousand. Expenses for the fiscal year were \$1.9 million, of which about \$1.4 million were payroll-related expenses. Revenues received are about 106% of the projected revenues for June. Mr. Lambert inquired about staffing at Sheltercare. Ms. Reiney confirmed that currently there are nineteen staff, four new hires began work this week along with an administrative coordinator. Ms. Reiney reported the food service staff has been on long-term leave and the shelter has been relying on support from the center.

### **Executive Director's Report:**

Ms. McNair reported painting continues in the housing units with plans to make trauma informed improvements to the sleeping rooms without construction. Ms. McNair reported the fire department has been on grounds five times in less than five days due to malfunctions of the aging fire alarm system. The effort continues to retrieve funds from the federal government. Ms. McNair reported that several residents and staff tested positive for Covid in the previous week. Random testing of staff and residents is underway and appropriate Covid protocols are being followed. The new school year has begun for residents. Family engagement continues to be a focus with 99 family visits during the month of July. There were three serious incidents during the month of July.

### **Care Center Report:**

In lieu of the report, several made a presentation and participated in a Q&A reflecting on their time and growth at the Care Center. Ms. Reiney reported a new roof had been installed.

**Neil Title:** Mr. Title reported that efforts to retrieve federal funds appear to be in good standing after submitting the requested documentation. The correct name for the check was in question.

Mr. Lawrence inquired where those funds would go after being received. Ms. McNair responded that is a decision for the Commission but wanted to reiterate her previous recommendation that any shortfall experienced at the Care Center be covered by these unanticipated funds.

**CSU (Court Services Unit) Directors Reports:**

Alexandria: Mr. Mackey wished to address the concerns raised in a previous meeting relating to CSU staff. Mr. Mackey read from a prepared stament. Mr. Mackey stated the allegations were investigated and he has determined there is no evidence to support the claims. Mr. Mackey asked that those claims be recanted publicly. A discussion followed.

Arlington: Mr. Conklin reported he has submitted his retirement paperwork, and will be retiring in the new year.

The regular meeting was adjourned at 7:36 p.m.

**The Executive Session was certified by Commissioners Conklin, Brown, Lawrence, and Gooden that (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified by the motion by which the executive session was convened were heard, discussed, or considered in the meeting of the executive session which concluded at 8:20p.m.**

The meeting was adjourned at 8:20 p.m.