

# Juvenile Detention Commission for Northern Virginia

## Special Meeting Minutes

Friday, June 28, 2024

**Call to Order:** Mr. Conklin called the meeting to order at 10:00 a.m.

### ATTENDEES

**Members present:** Mr. Earl Conklin (Arlington – Chairperson) Mrs. Marguarite Gooden (Arlington) Mrs. Sonnja Brown (Alexandria) Mr. Yon Lambert (Alexandria)

**Staff present:** Ms. Johnitha McNair, Mr. Ian Rachal, Mr. Jahi Banks, Ms. Emily Anne Reiney, Mr. Leroy White, Mrs. Anita Robinson

**Other Attendees:** Mr. Neil Title (Attorney), John Lawrence

**PUBLIC COMMENT:** There was no public comment.

### COMMISSION BUSINESS

**Consideration of emergency purchasing action to restore IT and phone system operations, as proposed by the Executive Director.:** Ms. McNair noted that currently the facility does not have managed IT support. The infrastructure is dated and throughout the years has not been properly maintained. Previous vendors had been patching the system into the cloud to make it functional while they supported the facility. On April 30 when they left, they took the same patches with them which caused the disruption. Ms. McNair reached out to Comcast, who is the facility's internet service provider, and they have provided a proposal for managed IT. Mr. Conklin stated there are two items to be considered. The first is whether the current circumstances constitute an emergency, which would allow an override of the current procurement policy. The second is to authorize roughly \$180,000 over three years to accept the proposal from Comcast. Mr. Title stated that he would recommend, from a legal standpoint, that the commission could adopt this if they wished to do so. Ms. McNair noted that the previous vendor charged \$7,000 a month, which is \$84,000 a year. The last three years totaled \$252, 000. Mr. Lambert made a motion that the Northern Virginia Juvenile Detention Commission hereby finds that the emergency circumstances exist, that the circumstances necessitate that all competitive purchasing requirements be waived, and further that the Commission authorizes the Executive Director to enter into a contract with Comcast for the provision of manufacturing services in an amount of \$5000 per month over 36 months. Ms. Gooden seconded the motion. A discussion followed. Mr. Lambert amended his motion in that the Northern Virginia Juvenile Detention Commission hereby finds that emergency circumstances exist, that the circumstances necessitate that normal competitive purchasing requirements be waived, and further that the Commission authorizes the Executive Director to enter into a contract with Comcast Communications for the provision of IT services. The motion was carried unanimously.

The meeting was adjourned at 10:21 a.m.